



Becoming a Correctional Officer

The challenges you'll face here will offer excellent training and continuous variety, and the work you do will be critical to the success of offenders and the department. As a key member of the security staff, your job responsibilities include, but are not limited to the following:

- Supervises offenders in a defined work, living, and recreation situation;
- Counsels offenders regarding problems, institution programs, and behavior standards;
- Writes recommendations for offender custody and for work, training, or parole actions;
- Monitors offender movements to various areas and facilities;
- Conducts searches to seize controlled or unauthorized substances or items;
- Assists in conducting investigations as the on-scene officer to include interviewing witnesses, protecting evidence, and writing incident reports;
- Testifies at hearings or in court;
- Persuades offenders to cease inappropriate behavior;
- Operates locking and communications equipment;
- Dispenses and oversees use of clothing, bedding, personal supplies;
- Handles emergency situations according to established procedures and policies;
- Actively participates in offender accountability and readiness for change and may assist in group facilitation.